



TUTOR TIME

THE PROGRAM

○ **What is Tutor Time?**

- Tutor Time is a tutoring program pairing one or two Kindergarten, First or Second grade students with an adult volunteer.
- The goal of our program is to provide reading skill instruction for the purpose of moving a student to the benchmark level.



WHO?

- **Who** participates in the program?
 - First Grade, Kindergarten or Second Grade students who have not made the benchmark level on one or more of the school-wide benchmark tests.
 - Students have been initially chosen as a result of their fall benchmark testing.
 - Additional assessment is then done to pinpoint area of need.
 - Goal will be to see a student 3 times a week until he/she has developed proficiency by our measures and then to monitor using school progress monitoring.



WHY?

- **Why Tutor Time?**
- “A student who fails to learn to read adequately in the first grade has a 90% probability of remaining a poor reader by Grade 4 and a 75% probability of being a poor reader in high school,” National Institute of Child Health and Human Development reports.
- “Children who are destined to be poor readers in fourth grade almost invariably have difficulties in kindergarten and first grade with critical phonological skills: their knowledge of letter names, their phonemic awareness (ability to hear, distinguish and blend individual sounds), their ability to match sounds to print, and their other skills in using the alphabetic principle are weak,” according to Joseph Torgesen in his article, “Avoiding the Devastating Downward Spiral.”



WHEN?

- **When** does the program happen?
 - Days when school is in session (see school calendar)
 - Times when teacher is able to release student
 - Days/times that volunteer is available
 - Typical week
 - Monday afternoons
 - Tuesday all day
 - Thursday all day
 - Friday mornings



WHERE?

- **Where** does the program happen?
 - Home base will be ReadStrong 2000 Headquarters aka Harry Potter's place under the main staircase
 - You will need to get your schedule and materials from home base.
 - You may work in this area or in an alternate area



HOW?

- After students are identified and their needs are pinpointed, a schedule will be developed.
- I would like to look at your schedule for the upcoming month and match it to times that the students are available.
- We will try to use a variety of methods to address a specific need – game, drill, stories, etc.
- Amount of time that a student works in one session will be determined by the classroom schedule and/or his/her ability to maintain attention.



GUIDELINES AND QUESTIONS

- What do I do when I get to the school?
 - Park in parking lots at either end of building – out front but read the signs
 - You will need to be let into the building. You will do this by ringing the doorbell to the right of the front door and wait until you hear a click and/or see green light. The click means that the door has been unlocked and you may enter.
 - Go directly to the office upon entering the building.
 - Check in with secretary.
 - Put on volunteer badge.



- As a volunteer working in the school, you will need to provide state and federal clearances.
 - Please provide Beth with a copy of your clearances.



- A child may share personal information with you. If what a child shares makes you think that this child may be in danger or in an abusive situation, you are now (as of January 2015) required by law to be a “reporter” of suspected abuse.
- A site that will give you very clear information regarding your responsibilities is:

<http://reportabusepa.pitt.edu>



- I hope you are excited and enjoy the program. I know that you may want to share your experiences with family and friends. I encourage you to do so. However, please keep confidentiality foremost in your mind before sharing. Be respectful of your students and their families.



WHAT IF ???

- Students want to call me by my first name?
 - You are an adult and a teacher. You need to be addressed with respect. Difficult last names can be shortened to first letter but Mr., Miss, Ms. and Mrs. Should always be used.
- A student needs to use the restroom during our work time?
 - Students have scheduled times to use the restrooms. If an emergency arises, restrooms are in either hall. Please let me know of any chronic “bathroom goers.”



- There is a fire drill during our work time?
 - Quickly and quietly move out the closest doors. Continue onto the playground. Students should join classrooms so that teachers can include them in classroom head count.



- What should I wear?
 - Please wear clothes that are comfortable and appropriate for a school setting.



COMMUNICATION

- Will email you one of the last weeks of a month for the days/times that you are interested and available for tutoring the next month.
- Will communicate two hour delays or snow cancellations via email.
- Please let me know as well if you are unable to attend.
 - readstrong2000@gmail.com



STAFF

- ReadStrong2000, Executive Director,
Beth Gallagher
 - Email readstrong2000@gmail.com
 - Phone 717-951-0646
- Rutherford Principal – Deron Doi
- Rutherford Secretary – Amy Fuller

